



NATIONAL ENDOWMENT FOR THE

Humanities

DIVISION OF RESEARCH PROGRAMS

## **Responsibilities of NEH Fellows at Independent Research Institutions (FPIRI Program)**

The following conditions apply to recipients of fellowships funded in whole or in part by the National Endowment for the Humanities (NEH) and administered by independent research institutions:

1. Recipients of NEH fellowships must devote **full time** to their research projects and may not accept teaching assignments or undertake any other major activities during the tenure of their award.

**Activities outside the United States:** Fellows undertaking research activities outside the United States must consult with the award-making institution to ensure that the necessary passports, visas, or other required documents are secured for entry, residency, and permission to conduct research in foreign countries, as appropriate. Fellows must notify the center if a permit is denied or revoked after an award has been issued, or if an unforeseen circumstance, such as a natural disaster or political turmoil, threatens or prevents them from carrying out project activities. NEH and the center do not assume responsibility for fellows' compliance with the laws and regulations of the country in which work is to be conducted. Fellows should consult the updated travel advisories and warnings issued by the State Department by calling 202-647-5225 or online at <http://travel.state.gov/>.

2. Tenure must be **continuous** and last from four to twelve months; however, an individual fellowship may be split between two NEH-funded institutions with the agreement of those institutions. Fellows offered an NEH award by another institution and wishing to split the fellowship tenure between the two must notify both institutions and receive their agreement to the plan so that the institutions can adjust the respective stipends accordingly (see number 4 below).

Residential NEH fellows are expected to remain at the center during their entire fellowship tenure. If a fellow is obliged through special circumstances to depart before the end of the tenure period, he/she will receive a pro rata share of the stipend. The same pro rata payment policy applies if a nonresidential NEH fellow is unable to work on his or her project full-time for the full tenure of the fellowship.

3. Although NEH fellows may hold other fellowships or grants during fellowship tenure, including sabbaticals and grants from their own institutions, they **may not hold another concurrent NEH award** of any kind.

4. Stipends for NEH fellows are **\$4,200 per month**. Fellows may receive additional support for the proposed tenure period, for example, from the hosting center, another public or private source, or from the fellow's own institution, but must report that to the institution awarding the NEH fellowship.

5. Upon completion of tenure, NEH fellows **must submit a brief report** on their activities and accomplishments to the Endowment's Division of Research Programs at <http://www.neh.gov/online/fellows.asp>. Fellows may use reports that they prepared for their host institution as a basis for their report to NEH, but they should address the ten questions posed on the NEH online form.

6. **One copy of all products**—books, scholarly articles, videos, CD-ROMs—resulting from research supported by NEH awards must be sent to:

National Endowment for the Humanities  
Fellowship Programs at Independent Research Institutions  
Room 318  
1100 Pennsylvania Avenue, NW  
Washington, DC 20506

7. NEH fellows are responsible for ensuring that all scholarly articles, books, and other publications resulting from research supported by their awards contain an **acknowledgment of NEH support**. The acknowledgment must include the following statement: "Any views, findings, conclusions, or recommendations expressed in this [publication/program/website] do not necessarily reflect those of the National Endowment for the Humanities."

Fellows with questions about the institution administering the award or the reporting procedure and conditions stated here can contact Endowment staff by e-mail at [fpri@neh.gov](mailto:fpri@neh.gov) or by telephone at **202-606-8210**.